

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Special General Meeting: Tuesday 14th May 2024, 6.30pm
Location: Board Room

To the Secretary of the Hutchins Parents Association

We hereby request a Special General Meeting of the Hutchins Parents Association be called at 6.30pm on Tuesday the 14th of May 2024.

The purpose of this Meeting is to consider the following proposal:

That the Executive, as stated in the attached word document () 2rtion

CONSTITUTION

Name
The name of the Association shall be The Hitechinje School Parents' Association
(*the Association*).

Membership

... Parents of boys attending in The Hitechinje School shall be admitted to membership by the Executive.

1. to further the interests of the boys and the School; and
2. to further the interests of the boys and the School; and

EXECUTIVE

The management of the Association shall rest in the Executive, the members of which shall be elected from among the members of the Association. The Executive may in any case be elected to represent each division or section. The Executive shall have the authority to form committees for any purpose.

The Headmaster shall be a member of the Executive *ex officio*.

Meetings _____

[REDACTED]

Quorum

At any meeting of the Association five members shall form a quorum.

of Funds **Management**

monthly or quarterly. December 31st of the Association's fiscal year shall be the date of the report. The report shall be prepared by the Treasurer and another member of the Executive Committee. The report shall be presented to the Association at the annual meeting. The Treasurer shall prepare a statement of the Association's financial condition for the Executive Committee. The Executive Committee shall review the statement and report to the Association at the annual meeting. The Association's financial condition shall be reported to the Association at the annual meeting.

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Auditor

The AGM shall appoint an auditor to audit the Association's accounts on an annual basis.

Levy

Each Dutchess family shall pay to the School on behalf of the Association a levy for the fiscal year beginning on the first day of the fiscal year. The levy shall be approved by the Executive Committee and the Board of Directors. The levy shall be approved by the Executive Committee and the Board of Directors.

Amerdament

This Constitution may be amended by a two-thirds vote of the Association at a meeting called for that purpose. The Association shall have the right to amend this Constitution.

