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THE HUTCHINS SCHOOL PARENTS’ ASSOCIATION
Meeting Minutes
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 October 2018, Board Room

Meeting Opened: 6.34pm

Present: Clair Orlikowski, Jo Bourne, Melanie O’Brien, Julie Silifant, Claire McQuillen, Anthony Gunton, Dr Rob
McEwan, Lou Christie, Krysta Brocklehurst, Anna Yard-Cumming,

Apologies: Dayana Baker, Alli McShane, Sarah Rowley, Pam Crawford, Georgia Burbury, Patrice Lawrence, John
Groom.

Acceptance of Previous Minutes: Moved – Jo Bourne. Seconded – Melanie O’Brien.

President’s Report:
Lou provided an update, big thanks to Anna, Sarah, Alli and Clair with regards to the organisation and coordination
of 2018 Fair activities. Per previous action item, Lou advised the tuckshop profits coming to the PA allow re-investment by the PA into the school.

Treasurer’s Report:
$4K recognised for tuckshop profits, it is expected that the financial statements from the Canteen are up to date
now that the new Canteen Manager has been appointed.

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▪ PA running the Tombola jar stall and lucky dips.
▪ Toppin room booked for the fair activities.
▪ Balloon tying and facing painting, gold coin donation to Make-A-Wish. Cost to be covered by
the PA.
2. Class Parent Update
x No update received.

3. Follow up from Previous Action Items
x New Parent Letter – Lou has prepared a draft welcome letter and will meet with Emma Griffiths and
Stuart Hammond to discuss further.
x Communique Item – Communique update from the PA to be prepared by Lou.
x Contact with ex-parents and Grandparents – John Groom can assist with contact details.
x Dayana Baker followed up
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